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Primary Care Center Survey on Patient Safety

SURVEY INSTRUCTIONS

Think about the way things are done in <u>your</u> Primary Care Center and provide your opinions on issues that affect the overall safety and quality of the care provided to patients in your center.

In this survey, the term **provider** refers to physicians and nurses who diagnose, treat patients, and prescribe medications. The term **staff** refers to all others who work in the center.

- If a question does not apply to you or you don't know the answer, please check "Does Not Apply or Don't Know."
- If you work in more than one center, when answering this survey answer only about the center where you received this survey—do not answer about your entire practice.
- If your center is in a building with other Primary Care Centers, answer only about the center you belong to.

SECTION A: Patient Safety and Quality Issues

The following section describe things that can happen in Primary Care Centers that affect patient safety and quality of care. In your opinion, how often did the following things happen in your center **OVER THE PAST 12 MONTHS**?

		Daily	Weekly	Monthly	Several times in the past 12 months	Once or twice in the past 12 months	Not in the past 12 months	Does Not Apply or Don't Know			
Ad	Access to Care										
1.	A patient was unable to get an appointment within 48 hours for an acute/serious problem	□ 1	□ 2	Пз	□ 4	□5	□6	□9			
Pa	Patient Identification										
2.	The wrong chart/medical record was used for a patient	□ 1	\square_2	Пз	□ 4	□ ₅	□ 6	 9			
Ch	arts/Medical Records										
3.	A patient's chart/medical record was not available when needed	□1	□ 2	Пз	□ 4	□ ₅	□ 6	□ 9			
4.	Medical information was filed, scanned, or entered into the wrong chart/medical record	□₁	□ 2	Пз	□ 4	□ 5	□6	 9			
Me	Medical Equipment										
5.	Medical equipment was not working properly or was in need of repair or replacement	□₁	\square_2	Пз	□ 4	□ 5	□6				

SECTION A: List of Patient Safety and Quality Issues (continued)

How often did the following things happen in your Primary Care Center **OVER THE PASST 12 MONTHS**?

		Daily	Weekly	Monthly	the past	Once or twice in the past 12 months	Not in the past 12 months	Does Not Apply or Don't Know		
Me	Medication									
6.	A pharmacy contacted our Center to clarify or correct a prescription	□₁	\square_2	\square_3	□ 4	□ ₅	□ 6	 9		
7.	A patient's medication list was not updated during his or her visit	□₁	□ 2	\square_3	□ 4	□ 5	□ 6	 9		
Dia	agnostics & Tests									
8.	The results from a lab or imaging test were not available when needed	□₁	□ 2	Пз	□ 4	□ 5	□ 6	□ 9		
9.	A critical <u>abnormal</u> result from a lab or imaging test was not followed up within 1 business day	□ 1	□ 2	Пз	□ 4	□ 5	□ 6	□ 9		

SECTION B: Information Exchange Within your Primary Care Center

Over the past 12 months, how often has your Primary Care Center had <u>problems exchanging accurate, complete, and timely information</u> with:

		Problems daily	Problems weekly	Problems monthly		Problems once or twice in the past 12 months		Does Not Apply or Don't Know	
10. Primary care center labs?		□1	\square_2	Пз	□ 4	\square_5	\Box_6	□ 9	
11. Imaging services within your Primary care center?		□1	\square_2	Пз	□ 4	□5	□ 6	□ 9	
12. Other clinics/ physicians?		s/ physicians?	□₁	\square_2	Пз	□ 4	□ ₅	□ 6	9
13. Primar	y car	e center pharmacy?	□1	\square_2	Пз	□ 4	\square_5	□ 6	□ 9
Other?	14.		□1	\square_2	Пз	□4	□ ₅	□ 6	□ 9
(Specify):	15.		□1	\square_2	Пз	□4	□ ₅	□ 6	9

SECTION C: Information Exchange With Other Settings

Over the past 12 months, how often has your Primary Care Center had <u>problems exchanging accurate, complete, and timely information</u> with:

			Problems daily	Problems weekly	Problems monthly		Problems once or twice in the past 12 months	No problems in the past 12 months	Does Not Apply or Don't Know
16. Outsid	e labs	s centers?	□1	\square_2	Пз	□ 4	\square_5	□ 6	9
17. Outsid	e ima	ging centers?	□1	\square_2	Пз	□ 4	\square_5	□ 6	9
18. Pharm	acies	?	□1	\square_2	Пз	□ 4	□ ₅	□ 6	9
19. Hospita	als?		□ 1	\square_2	Пз	□ 4	□ ₅	□ 6	9
Other?	20.		□ 1	\square_2	Пз	□ 4	□ 5	□ 6	□ 9
(Specify):	21.		□ 1	□ 2	Пз	□ 4	□5	□ ₆	9

SECTION D: Working in Your Primary Care Center

How much do you agree or disagree with the following statements?	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	Does Not Apply or Don't Know
22. When someone in this Center gets really busy, others help out		\square_2	Пз	□ 4	□ ₅	□ 9
23. In this Center, there is a good working relationship between staff and providers	□1	\square_2	Пз	□ 4	□ ₅	□9
24. In this Center, we often feel rushed when taking care of patients	□ 1	\square_2	Пз	□ 4	\square_5	□9
25. This Center trains staff when new processes are put into place	□1	\square_2	Пз	□ 4	\square_5	□9
26. In this Center, we treat each other with respect	□1	\square_2	Пз	□ 4	□ ₅	□ 9
27. We have too many patients for the number of providers in this Center	□₁	\square_2	Пз	□ 4	\square_5	□9
28. This Center makes sure staff get the on-the-job training they need	□1	\square_2	Пз	□ 4	\square_5	9
29. This Center is more disorganized than it should be	□ 1	\square_2	Пз	□ 4	□ ₅	 9

How much do you agree or disagree with the following statements?	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree	Does Not Apply or Don't Know
30. We have good procedures for checking that work in this Center was done correctly	\square_1	\square_2	\square_3	□ 4	□ ₅	□9
31. Staff in this Center are asked to do tasks they haven't been trained to do	□1	\square_2	\square_3	□ 4	□ ₅	□9
32. We have enough staff to handle our patient load	□1	\square_2	Пз	□ 4	□ 5	9
33. We have problems with workflow in this Center	□₁	\square_2	Пз	□ 4	□ 5	 9
34. This Center emphasizes teamwork in taking care of patients	□1	\square_2	\square_3	□ 4	□ ₅	□9
35. This Center has too many patients to be able to handle everything effectively	□1	\square_2	Пз	□ 4	□ ₅	□9
36. Staff in this Center follow standardized processes to get tasks done	□1	□ 2	Пз	□ 4	□5	П9
SECTION E: Communication and Follow-up						

How often do the following things happen in your Primary Care Center?	Never	Rarely	Some- times	Most of the time	Always	Does Not Apply or Don't Know
37. Providers in this Center are open to staff ideas about how to improve Center processes	□₁	\square_2	Пз	□ 4	□ ₅	□9
38. Staff are encouraged to express alternative viewpoints in this Center	□₁	□ 2	Пз	□ 4	\square_5	□9
39. This Center reminds patients when they need to schedule an appointment for preventive or routine care	□₁		Пз	□ 4	□ ₅	□9
Staff are afraid to ask questions when something does not seem right	□1	□ 2	Пз	□ 4	□ ₅	□9
41. This Center documents how well our chronic-care patients follow their treatment plans	□1	\square_2	Пз	□ 4	\square_5	□9
42. Our Center follows up when we do not receive a report we are expecting from an outside provider	□1	\square_2	Пз	□ 4	□ ₅	□9
43. Staff feel like their mistakes are held against them	□₁	\square_2	Пз	□ 4	□ ₅	 9
44. Providers and staff talk openly about Center problems	□₁	\square_2	Пз	□ 4	\square_5	 9

How often do the following things happen in your Primary Care Center?	Never	Rarely	Some- times	Most of the time		Does Not Apply or Don't Know		
45. This Center follows up with patients who need monitoring		\square_2	Пз	□ 4	□ ₅	□ 9		
46. It is difficult to voice disagreement in this Center	□ 1	\square_2	Пз	□ 4	□ ₅	 9		
47. In this Center, we discuss ways to prevent errors from happening again	□1	□ 2	Пз	□ 4	□ ₅	□ 9		
48. Staff are willing to report mistakes they observe in this Center	□1	\square_2	Пз	□4	□5	□ 9		
SECTION F: Owner/Managing	g Partn	er/Lead	ership :	Suppor	t			
 A. Are you an owner, a managing partner, or in a leadership position with responsibility for making financial decisions for your Primary Care Center? ☐ 1 Yes → Go to Section G ☐ 2 No → Continue below 								
How much do you agree or disagree with the following statements about the owners/managing partners/leadership of your PrimaryCare Center?	Strongly Disagre		Neither Agree nor Disagre	Agree	Strongl Agree			
49. They aren't investing enough resources to improve the quality of care in this Center	□₁	□ ₂	Пз	□4	□5	□ 9		
50. They overlook patient care mistakes that happen over and over	□1	\square_2	Пз	□ 4	□5	□9		
51. They place a high priority on improving patient care processes.	□1	\square_2	Пз	□4	□5	□9		
52. They make decisions too often based on what is best for the Center rather than what is best for patients	□₁	\square_2	Пз	□ 4	□5	□9		
SECTION G:	Your N	ledical (Office					
	trongly sagree	Disagree	Neither Agree no Disagre	or Agre	e Strong Agree			
53. When there is a problem in our Center, we see if we need to change the way	□1	\square_2	Пз		. □5	 9		

	n do you agree or disagree with ing statements?	Strongly Disagree	Disag	ree	Neithe Agree n Disagre	or	Agree	Strongly Agree	Does Not Apply or Don't Know
	nter processes are good at ng mistakes that could affect	□1		2	Пз		□ 4	\square_5	□9
55. Mistake in this Ce	s happen more than they should enter	□1		2	Пз		□ 4	□ ₅	 9
_	by chance that we don't make stakes that affect our patients	□1		2	Пз		□ 4	□ ₅	 9
processe	nter is good at changing Center es to make sure the same problems open again	□1		2	Пз		□ 4	□ ₅	П9
	Center, getting more work done is cortant than quality of care	□1		2	Пз		□ 4	□5	П9
improve	s Center makes changes to the patient care process, we check the changes worked	□₁		2	Пз		□ 4	□5	□ 9
	SECTION H: Overall Ratings								
Overall Ratings	on Quality							,	_
	would you rate your Primary Care (areas of health care quality?	Center on	each	Pooi	r Fai	r	Good	Very goo	d Excellen
60. Patient centered	Is responsive to individual patient p needs, and values	reference	S,	□ 1		2	Пз	□ 4	□5
61. Effective	Is based on scientific knowledge			□ 1		2	Пз	□4	□5
62. Timely	Minimizes waits and potentially har	mful delay	rs	□ 1		2	Пз	□4	□5
63. Efficient	Ensures cost-effective care (avoids overuse, and misuse of services)	waste,		□ 1		2	Пз	□4	□5
64. Equitable Provides the same quality of care to all individuals regardless of gender, race, ethnic socioeconomic status, language, etc.			ity,	□ 1		2	Пз	□4	□5
Overall Rating	on Patient Safety								
	w would you rate the systems and ocesses your Primary Care Center		Poor		Fair	G	ood	Very good	Excellent
in place to prevent, catch, and correct problems that have the potential to affect patients?			□ 1		□ 2		\beth_3	\square_4	□5

SECTION I: Background Questions

66.	How long have you worked in this Primary	Care Center location?
	1. Less than 2 months	4. 3 years to less than 6 years
	2. 2 months to less than 1 year	5. 6 years to less than 11 years
	3. 1 year to less than 3 years	6. 11 years or more
67	Tomically bear many bear and a second	o control in this Primary Cons Control Is action 2
67.		u work in this Primary Care Center location? 4. 25 to 32 hours per week
	<u> </u>	5. 33 to 40 hours per week
	2. 5 to 16 hours per week	<u> </u>
	3. 17 to 24 hours per week	6. 41 hours per week or more
68.	What is your job title in this Center? Check	ONE category that best applies to your job.
	1. Primary Care Center Head	2. Trustee / Administrative Supervisor
	3. Receptionist / Medical Records	4. Information Systems Officer / Secretariat
	5. Hotel Services Supervisor / Head of	Cleaners
	Nurse	_
	6. Assistant Nurse	7. Nurse, Senior Nurse
	General Practitioner	8. Head Nurse
	9. General Practitioner	10. Senior General Practitioner (A/B)
	Family medicine	
	11. Assistant Register/Register	12. Senior Register/ Specialist/ Senior Specialist/
		Consultant
	Physician (Other Specialties)	
	13. Assistant Register/Register	14. Senior Register/ Specialist/ Senior Specialist/ Consultant
	Health Inspector	Total Line Control of the Control of
	15. Health Inspector / Senior Health Inspector	Health Supervisor / Assistant Head; Supervisors
	Collies Floatis Inopedio	17. Head of Health Supervisors
	Pharmacist:	
	18. Junior Pharmacist / Pharmacis	
		Specialist 20. Head of Pharmacy
	Laboratory	
	21. Practitioner / Senior Practition	er 22. Specialist / Senior Specialist /
		23. Head Specialists
	24. Technicians (Lab., Pharmacy, Dental	, Nursing, X- Ray, Etc.)
	25. Phlebotomists	
	26. Other Position; Please specify:	

69. What is your department in this Primary Care Center?	heck ONE category that best applies.
1. Primary Care Clinics: General medicine clinics, diabetes, chronic diseases and other specialized care clinics	8. Pharmacy Department
2. Specialized clinics from the hospitals	9. Laboratory Department
3. Preventive Health	10. Radiology Department / Mammography / Dental Radiology
4. Elderly Health Clinics	11. Administrative Departments
5. School Health Clinics	12. Reception and Medical Records
6. Dental Department 7. Nursing Department	13. Hotel services 14. Other; Please specify:
70. What is your highest educational credential:	
1. less than high school 2. High school	ol 3. Technical school
4. University degree 5. Master	6. PhD/Board certified
7. Fellowship degree 8. Other; Plea	se specify:
71. Have you ever attended any courses/lectures about pat 1. Yes - Mention number of hours attended - Year of these course/lectures 2. No 72. Gender:	
1. Male 2. Female 73. Age:	_
1. Below 30 years 2. 30 - 45 years 3. 46	- 55 years 4. Over 55 years
74. Nationality: 1. Kuwaiti 2. Arabian [4. European/ American 5. Other; Please specify	3. Asian :
SECTION J: Comments and	l Suggestions
75. Please feel free to write any comments you may have a Primary Care Center.	bout patient safety or quality of care in your